

**Hillsborough NH Water and Sewer Commissioners
August 14, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; and, Penny Griffin, Administrator.

6:05 pm Ron Houghton, of Hopkinton Land Clearing, approached the Commissioners to discuss issues he has come up against while working to clear 59 Henniker Street for a new project. Mr. Houghton and the Commissioners reviewed the plans that he is working with and discussed the issues and possible solutions to them. After a lengthy discussion, the Commissioners agreed that Mr. Houghton should contact Norwood Construction, the company heading the project, and see what they want him to do as the Commissioners cannot provide Mr. Houghton with answers as their responsibility ends at the street. The Commissioners stated that Norwood Construction will need to decide if they want to install the service lines as their plans indicate, which would need new taps on the mains, or if they want Mr. Houghton to use the existing and make alterations to the plans (which would be something that they would have to coordinate and would not involve the Commissioners. The Commissioners stated that they believe if they had been contacted by Norwood Construction to review the plans, as requested when the project was in the planning stage, a lot of this confusion could have been avoided. Mr. Houghton thanked the Commissioners for their help in trying to figure this out and will be contacting Norwood Construction.

7:10 pm Ron Houghton and Commissioner Mellen left the meeting.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, 2014 3rd issue water and sewer billing warrants; and time cards.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 7:30 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Doug Parker

Peter Mellen

Herm Wiegelman
Water and Sewer Commissioners
Town of Hillsborough