

**Hillsborough NH Water and Sewer Commissioners  
August 25, 2015 Meeting Minutes**

The meeting was called to order at 6:00 pm.

Present: Commissioners Peter Mellen, Herm Wiegelman and Chris Sieg; and, Penny Griffin, Administrator.

The Commissioners reviewed and authorized past meeting minutes, AP vouchers, and time cards

6:25 pm Mike Trainque of Hoyle, Tanner and Associates arrived at the meeting.

Mike advised the Commissioners that the Butler Street sewer line replacement project is scheduled to begin next week. He reviewed items that were gone over at the pre-construction meeting. He told the Commissioners that he would keep them apprised of their progress. Mr. Trainque stated that he is still working on the proposal for Hoyle, Tanner & Associates to review the accessibility fees.

7:15 pm Mr. Trainque left the meeting.

Commissioner Wiegelman asked when they should begin working on the 2016 budget. All agreed to begin in October. Penny Griffin advised the Commissioners that they will need to budget to updated in the Town Codes with the new local limits. The Commissioners asked her to obtain a quote.

The Commissioners discussed different possibilities of updating the existing service permit fees. No decisions were made. They will continue their research and discuss more at future meetings.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Sieg seconded the motion. All voted all in favor.

Meeting adjourned at 8:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by:

Date:

Peter Mellen, Chairman

Herman Wiegelman

Christopher Sieg  
Water and Sewer Commissioners  
Town of Hillsborough