

Town of Hillsborough Water & Sewer Commission
August 9, 2018 Meeting Minutes

Meeting called to order 6:00p.m. Present were Commissioners Peter Mellen, and Chris Sieg; and, Penny Griffin, Administrator.

The Bridge Street sewer main replacement project progress was discussed. Neil H Daniels Inc. pay request #1 for the amount of \$75,257.37 and \$8,361.93 to the project retainage account was reviewed and approved.

An email from Cole Melendy of Underwood Engineers regarding the existing sewer main and connections on Prospect Street was reviewed and discussed. The Commissioners examined records of the existing sewer main in Prospect Street in an effort to confirm that there are no service connections after the service for 4 Prospect Street. The Commissioners agreed that per the records, there do not appear to be any other connections after that point where a peep hole is indicated. The Commissioners asked Penny Griffin to have Paul Dutton provide his opinion to Mr. Melendy as well.

The Commissioners discussed the recent completion of the outside pipe work at Butler Park to connect the irrigation system, fountain and bubbler water service to the old fire station museum water service. The Commissioners asked Mrs. Griffin to check with WSO+ on the status of the required irrigation repair.

The Commissioners reviewed and authorized the July 24, 2018, meeting minutes; 2018 AP voucher #16 for water in the amount of \$47,067.02 and for sewer in the amount of \$52,583.99; and time cards.

Commissioner Mellen stated that Paul Dutton has suggested that the commissioners make plans to end the dead-end water line on Preston Street. Different options of how to achieve that were discussed. The Commissioners agreed to continue to work towards resolving the issue.

Commissioner Mellen motioned to adjourn the meeting. Commissioner Sieg seconded the motioned. All voted in favor.

Meeting adjourned 7:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg
Water and Sewer Commissioners