

**Hillsborough NH Water and Sewer Commissioners
September 11, 2014 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, and Herm Wiegelman; and, Penny Griffin, Administrator.

Commissioner Parker advised the other Commissioners that Rene LaBranche of Stantec had contacted him to tell him that they should be completing their testing by the end of this week and would be forwarding their findings in writing to the Commissioners for review prior to the next meeting.

A discussion was held regarding upcoming Special Town Meeting scheduled for the same night as the Commissioners next regularly scheduled meeting on September 23. Commissioner Wiegelman motioned to cancel the Commissioners meeting scheduled for September 23, 2014. Commissioner Parker seconded the motion. All voted in favor.

6:20 pm Commissioner Mellen arrived at the meeting.

A discussion was held regarding the water service to Butler Park. Commissioner Parker stated that he had spoken with Joe Damour, of Water Systems Operators, regarding the repair completed there this week. Joe advised Commissioner Parker that he had completed the hydrant repair and water services are back on in the park. The fountain, however, is turned off as that line is leaking. Joe intends to resolve the metering issue in the spring.

Commissioner Mellen stated that he recently had been on the easement between Jefferson Drive and Madison Circle and another off of Center Road. The Commissioners discussed their condition. All agreed to speak with Paul Dutton regarding the clearing of easements.

The Commissioners reviewed a change of use application for 19 Bridge Street. The new owner has applied to remove 2 washers from the laundromat section and to add two more apartments. The Commissioners agreed that there is no increase in discharge and therefore, just a swap in current usage.

7pm Jennifer Palmiotto and Andrew Madison of Granite State Rural Water arrived at the meeting.

Jennifer Palmiotto discussed with the Commissioners the proposed Source Water Protection workshop. The Commissioners asked it could be focused on Loon Pond. Jennifer stated that it could be if that is what the Commissioners decide. Different areas of possible concern were discussed. Commissioner Parker stated that he would like to speak with other communities that have completed this workshop with them. Jennifer stated that she could provide names and contacts. The Commissioners agreed to review the information and get back to them with what they would like to do.

7:50 pm Jennifer Palmiotto and Andrew Madison left the meeting.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 8:15 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Doug Parker

Peter Mellen

Herm Wiegelman
Water and Sewer Commissioners
Town of Hillsborough