

Town of Hillsborough Water & Sewer Commission
September 19, 2017 Meeting Minutes

Meeting called to order 6:00pm. Present were Commissioners Peter Mellen, Herm Wiegelman and Chris Sieg; and, Penny Griffin, Administrator.

The Commissioners reviewed a Change of Use application for 27 West Main Street. It was determined that they require an increase of 225 gpd of allowed sewer discharge for the addition of a studio apartment. Commissioner Wiegelman motioned to approve the Change of Use application as presented with an increase of 225 gpd allowed sewer discharge for a total of 4 units of sewer to be billed to the property. Commissioner Sieg seconded the motion. All voted in favor.

The Commissioners reviewed a request for 126 West Main Street to remove the property as having food service. The Commissioners agreed that Commissioner Wiegelman will contact the property owner to explain them that if they choose at a later date to return to food service they will have to apply and an accessibility fee may be in place for such applications as the Commissioners intend to move forward in the near future with implementing their proposed accessibility fee. The Commissioners agreed to hold off on changing the number of units for 126 West Main Street until Commissioner Wiegelman reports back with the property owners decision.

The Commissioners reviewed and discussed the proposed contract from Ted Berry Company to clean and cctv 18,468' of the sewer mains for the amount of \$41,782.80. Commissioner Sieg motioned to authorize the Ted Berry proposal in the amount of \$41,782.80 for 2017 cleaning and cctv of sewer mains. Commissioner Wiegelman seconded the motion. All voted in favor.

A discussion was held regarding the bubbler in Butler Park that WSO+ is going to move from part of the Butler Park water service restructuring. WSO+ stated that the bubbler is not currently in working order and wanted to clarify what was going to be reinstalled. The Commissioners agreed that they are only restructuring the water lines to bring the park into compliance with the backflow regulation and to get the water usage metered; any repairs needed to get the bubbler or the fountain in working order will be the Town's responsibility. Penny will notify WSO+.

The Commissioners discussed a water quality issue with the water service line on Clark Road. The Commissioners determined that it is a dead end line and agreed to have WSO+ install a blow off at the end of the line. The installation of the blow off will allow the water department to add Clark Road to the hydrant flushing plan which is used to clean water lines.

The Commissioners reviewed and authorized the August 22, 2017, meeting minutes; 2017 AP vouchers #17 for water in the amount of \$12,477.89 and for sewer in the amount of \$30,877.42; and, time cards.

The Commissioner reviewed and discussed an email from Paul Susca of NHDES regarding the protection of Loon Pond, the Loon Pond ordinance and the role of the Commissioners as they are responsible for the enforcement of the Loon Pond regulations. The Commissioner Mellen motioned that he will contact Mr. Susca with the following questions:

- Is the Commission being overly sensitive regarding the issue?
- Is the 200 foot setback necessary or is it too excessive?
- If it is excessive, what are their options? What do other towns do?
- What are the Commissioners options if they feel something is not right?
- Does the State protect the water supply?

Commissioner Wiegelman seconded the motion. All voted in favor.

A discussion was held regarding the need to update the Loon Pond ordinance.

Commissioner Mellen informed the others about his recent attendance at the Selectmen's meeting. He reported that the Selectmen approved the restructuring of the water service lines for Butler Park with the request that construction happens after the Schnitzel Fest on September 23, 2017 and before Halloween on October 31, 2107. Commissioner Mellen stated that he informed the Selectmen that he would be back to see them regarding funding for the Bridge Street sewer main replacement project once he receives an updated cost estimate from Underwood Engineers.

Commissioner Sieg motioned to adjourn the meeting. Commissioner Wiegelman seconded the motion. All voted in favor.

Meeting adjourned 7:15pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Herm Wiegelman

Chris Sieg
Water and Sewer Commissioners