

3/26/15 Meeting Minutes-Approved 4/23/15

In Attendance: Chairman, Steve Venezia Robyn Payson, Alan Urquhart, Doug Hatfield, Jack Wells, Jane Williams, Bob Hassett

Excused: Laurel Boivin, Laura Buono, Russ Galpin, Herm Wiegelman

Meeting was called to order at 9:01am

Minutes 2/26/15 Jack Wells made a motion to approve the minutes. Alan Urquhart seconded the motion. The motion carried unanimously.

Update on Weatherstone Crossing

Robyn updated the Commission of the status of the "Weatherstone Crossing" application. The application is scheduled to come before the Planning Board April 1st 2015. The only outstanding issue is the receipt of the final letter of completion from Bill Rollins (third party review). This letter is expected before the Public Hearing on April 1st. Robyn suggested anyone interested in the development attend the hearing.

There was discussion about the conservation easement that will be held by the town. It was necessary to change the term from "20 years" to "in perpetuity", it is the hope that this change will help satisfy DES' mitigation requirement. Saxon Partners will set up a fund to pay for the monitoring of the easement.

Saxon Partners will also have to obtain Water/Sewer permits as well as other state permits before any development can begin.

Doug Hatfield asked if she had heard any negative comments about the "Weatherstone Crossing" project. Robyn said everyone who spoke to her about it was enthusiastic about the project and looking forward to its beginning.

Steve asked if the applicants were prepared to answer the question of who the tenant would be. Robyn said she had prepared the applicant for this and had said one of the conditions of approval would be that the corporations as they come in before the Planning Board to review the building design prior to receiving their Building Permit. Robyn also said that the landscaping on the project was beautiful and would make this development something Hillsborough could be very proud of.

Update on Civicplus kickoff

The "Kick-Off" meeting via phone call with Civicplus, Mike Tardiff, Jane Williams, Laura Buono, Laurel Boivin and Russ Galpin was very productive. She had already received some conceptual images for the logo and she distributed the m to the commissioners for input. Following a review of the images, they were narrowed down to three. Robyn said she would report back to Civicplus so the next step in the logo design could take place. The goal is to create a clean easy to reproduce image that is representative of the town.

Signage Update

Steve said he was concerned that Billy Goss would always be busy and didn't want to see this fall to the wayside. Robyn said that Mike Tardiff was going to bring the architect for the project to meet with Laura and herself. Jane said Mike Tardiff was taking the lead on the sign issue and would be bringing information to the commission from the architect on new signage to show where parking is available.

MOU with Church

There was discussion about the prospective Memorandum of Understanding with the Valley Bible Church that shares an area with the Municipal Parking Lot. Steve asked Alan if he could take the lead on this issue. Alan agreed he would bring it to the Board of Selectmen.

Planning Director's Update

Robyn said at Weatherstone Crossing was about to come in. Tractor Supply had been approved as had Riverside Precision Steel. Both of those developments will break ground in the spring and Tractor Supply intends to open its doors in the fall. Tractor Supply will be returning to the Planning Board for a Minor Subdivision that will separate the store site from the parent lot.

Robyn said it looks like commercial development is starting to get going. There was discussion about trying to attract other businesses like retailers and an Urgent Care facility. Doug Hatfield pointed out that once Weatherstone Crossing is underway there will likely be more businesses interested in Hillsborough.

Respectfully Submitted,

Robyn Payson, Planning Director