

Minutes of the December 22, 2016 of the Hillsborough Economic Development Commission

Meeting called to order at 9:06 am by Jane Williams Chairperson

Attendance: Jane Williams, Chair, Robyn Payson, Town Planning, Laura Buono, Town Administrator, Laurel Boivin, Doug Hatfield. Bob Hassett Supt of Schools, Mike Tardiff-CNHRPC

Minutes of the 10/27 meeting: Douglas Hatfield made a motion to approve the minutes. Laura Buono seconded the motion. The motion carried unanimously

Economic Base chapter Master Plan-Mike Tardiff reviewed the chapter and asked members to let the Planning Director know of any changes they would like to see.

Bylaws: The discussion about updating the Economic Development Commission Bylaws was initiated. Amendments include terms developing a clear attendance policy. Terms are to begin and end at Town Meeting in March rather than in June. Ex officio members need to be responsible for finding someone to represent them if they are not able to attend a meeting. A Quorum is made of 50% of the voting members.

Memorandum of Understanding is still in process.

Signs have been ordered and completed.

Business Retention and Expansion – Survey is complete, list of businesses is complete now they are looking for volunteers to visit businesses and deliver survey. The next meeting is scheduled for 1/3 at 6:30PM at the fire station.

Public Art for the Downtown Revitalization – tabled

Planning Director Update

Wal-Mart-is progressing

Zoning Amendments moving forward.

Respectfully Submitted,

Jane Williams, Chairperson EDC