

# HILLSBOROUGH CONSERVATION COMMISSION

November 5, 2015

Hillsborough Town Office

Approved Minutes

Present: Commissioners: Brett Cherrington, Chair; Terry Yeaton, Vice-Chair; Linda White; Richard Head; Jim Young.

John P. Segedy, Recording Secretary & Alternate.

Sue Fyfe & Bill Cunningham, Inchcape North Association

Chair Cherrington called the Hillsborough Conservation Commission (HCC) meeting to order at 7:07 pm.

## VISITOR BUSINESS

- 1. Sue Fyfe & Bill Cunningham, Inchcape North Association (M 21, L 22).** Sue Fyfe and Bill Cunningham appeared on behalf of Inchcape North Association. They explained that they are submitting an application to the Department of Environmental Services (DES) for having two docks and for a dock longer than usually allowed. They are approaching the HCC requesting that they sign off to allow for expedited review by DES. They explained that their application meets two of the possible criteria that would qualify it for expedited review. The first of these being if the dock is in a shallow area. Sue Fyfe explained that the area where the docks are is only about 4' deep when the water level is at its high point. She also explained that the proposal also meets a second criteria in that it is needed for handicap access.  
The Commission reviewed the application.  
Richard Head asked why it needs to be expedited.  
Sue Fyfe answered that they were following the application and the proposal meets the criteria. Bill Cunningham added that they just want to get it done.  
Richard Head said he was not comfortable as he feels there is no need to expedite it as it is November and there is plenty of time for DES to review the application. He also said that DES might want further information before making its decision.  
Brett Cherrington said he tended to agree with Richard about there not being a need for expediting the application.  
Jim Young said that when he applied for an expedited permit he got one because he met the criteria.  
The Commission discussed expedited review and the reasons for granting it.

**Jim Young moved:** *For the HCC to sign off to allow for DES expedited review of the application of Inchcape North Association.*

**Linda White seconded. Motion failed 1-4 (Jim Young – yes).**

## MINUTES

**October 15, 2015**

**Richard Head moved:** *To approve the minutes of October 15, 2015 as presented.*

**Linda White seconded. Motion passed 3-0-2 (Jim Young and Linda White abstained).**

**October 15, 2015 – Non-Public Session**

**Richard Head moved:** *To approve the minutes of October 15, 2015 Non-public session as presented.*

**Linda White seconded. Motion passed 3-0-2 (Jim Young and Linda White abstained).**

**CORRESPONDENCE**

1. **Donald R. Mellen Surveyor, LLC** – Sur Realty property approved subdivision plans.
2. **DES (Department of Environmental Services)** – State of NH DRED (Department of Resources and Economic Development) (Fox Forest)(M 9, L 2). Complete Forestry Notification
3. **Town of Hillsborough** – Town Holiday Schedule.
4. **Town of Hillsborough** – Budget worksheet.

**OLD BUSINESS**

**1. Sur Realty Property**

Brett Cherrington reported that the closing had taken place on October 30<sup>th</sup>.

**2. Easement Monitoring**

Richard Head and Terry Yeaton will view the Smith and PSNH easements on Saturday. Brett Cherrington and Linda White will do the Partner's Farm easement.

**3. Trails – Patenaude Marsh (M12A, L 3)**

The Commission is planning to view the property for trail planning on November 21<sup>st</sup>.

John Segedy suggested that the Commission consider a having a gravel parking area of maybe 2 spots as well as signs installed at each of the two access points. He thought that it would be something that could be done by the town highway crew, and that this would be a good time to talk to Billy Goss about it while the town is planning projects and budgets for next year.

John Segedy asked if there was any word about the encroachment issue?

Brett Cherrington answered no.

**4. Widow Murdough Lot (M 2, L 8).**

Brett Cherrington reported that letters have been sent and he is awaiting responses.

**NEW BUSINESS**

**1. 2016 Budget**

The HCC reviewed the Budget worksheet. The consensus of the Commission was to recommend keeping most line items the same. It was suggested that the dues line be increased slightly from \$575.00 to \$625.00. It was suggested that the “Materials” line be increased to \$800.00 for signs for some of the Commissions properties. It was suggested that it be clarified whether the cost of legal action to deal with the encroachment issue at Patenaude Marsh would come out of the HCC budget or if it would be covered elsewhere in the town budget so if the HCC needed to budget for the matter, the “Legal” line item would need to be increased.

**2. Trails**

Terry Yeaton described a workshop on trail work he had attended.

**3. HCC E-Mail**

John Segedy reported that the web site to use for accessing the HCC's e-mail that changed when the

town changed its internet service last year. He also reported that apparently all of the e-mails from before the change have been lost.

**INSTITUTIONAL MEMORY EXERCISE**

John asked if anyone had any knowledge of Jahuda Trail which is on the town maps as running from East Washington Road to Contention Pond. None of the commissioners were familiar with it.

**ADJOURNMENT**

**Richard Head moved: *To adjourn.***

**Linda White seconded. Motion passed 5-0 at 8:50 pm.**

Respectfully Submitted:

John P. Segedy  
Recording Secretary  
Approved November 19, 2015