

HILLSBOROUGH CONSERVATION COMMISSION

November 15, 2018

Hillsborough Town Office

Approved Minutes

Present:

Commissioners: Richard Head, Chair; Linda White, Vice Chair; Roger Shamel.

John P. Segedy, Recording Secretary & Alternate.

Thomas Carr, Carr-Meridian

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm. John Segedy was appointed to vote in place of a vacancy.

VISITOR BUSINESS – Wetland Permit Application – 169 Mary Road Drive (M 9, L 160).

1. Thomas Carr addressed the Commission and described the drainage study that he had provided to the Commission. He explained that the study answered the Commission's concerns about the size of the culvert that the proposed plan contains.

Linda White moved: *To authorize Chair Head to sign the application on behalf of the Hillsborough Conservation Commission approving expedited review.*

John Segedy seconded. Motion passed 4-0.

MINUTES

1. **November 1, 2018**

Richard Head noted a name correction.

Roger Shamel moved: *To approve the minutes of November 1, 2018 as amended.*

Linda White seconded. Motion passed 3-0-1 (Richard Head abstained).

CORRESPONDENCE

1. **Rick Van de Poll, PhD. (Ecosystem Management Consultants, LLC).** Invoice. The HCC discussed the field work completed to date. The Commission discussed getting a brief report even though the immediate situation has become moot. Consensus was to try to obtain some information to keep on file for the future.

Roger Shamel moved: *To authorize Chair Head to request a brief report of the work done at a further cost not to exceed \$500.00.*

Linda White seconded. Motion passed 4-0.

Richard Head said he would report back to the Commission if the cost would be higher.

OLD BUSINESS

1. **ATV Proposal** – It was confirmed that the Selectboard had denied the proposal.
2. **2019 Budget** – The HCC reviewed 2018 expenditures. The Contract Services line was discussed and it was determined that the ongoing project to survey and mark the Commission's properties and easements was nearing completion and that there was still money available from this year's budget to finish the current projects. John Segedy reported that Laura Buono is planning to attend the next meeting and hopefully will have an update from the Code Enforcer about the Lake Lot. John Segedy will contact Peter Mellen regarding providing a written estimate to complete the work on that lot as well as outstanding work on marking the Partners Farm Easement and the North end of the River Confluence property.
John Segedy had provided Richard Head with a Draft Bid Request for the Rowe Marsh Property. Richard will send it out to potential surveyors with a deadline of December 20th. At the December 20th meeting, the Commission will discuss any need for encumbering this year's funds to complete these projects.
Consensus of the Commission was to budget the same amount of money for all 2019 accounts as it had in 2018. Funds in the 2019 Contract Services account would be applied to planning and possibly beginning trail work on the Confluence property.
3. **Plan NH Letter of Support** – John Segedy provided a Draft letter and Richard Head signed it on behalf of the Commission.

NEW BUSINESS

1. **Wetlands Rules Review** – Tabled to future meeting.
2. **Annual Report** – Linda White agreed to prepare a Draft narrative for review at the next meeting.

ADJOURNMENT

Roger Shamel moved: *To adjourn.*

Richard Head seconded. Motion passed 4-0 at 8:25pm.

Respectfully Submitted:

John P. Segedy
Recording Secretary
Approved December 6, 2018