

HILLSBOROUGH CONSERVATION COMMISSION

December 20, 2018

Hillsborough Town Office

Unapproved Minutes

Present:

Commissioners: Richard Head, Chairperson; Linda White, Vice Chair; Russ Galpin; Roger Shamel.

John P. Segedy, Recording Secretary & Alternate.

Peter Mellen, Donald R. Mellen Surveyor, LLC.

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

VISITOR BUSINESS

1. Peter Mellen

Mr. Mellen addressed the Commission to discuss work he has done marking the Northern Boundary of the "Confluence Trail Property" (M 11k, L 330-1). He provided a written summary as well as plan showing the work.

Describing the work Mr. Mellen noted he had both blazed trees, and posted HCC property markers as well as some witness posts where needed. He explained that on the west line he had gone as far south as possible before reaching wetland.

Mr. Mellen explained that adjacent to West Main St. he had found the iron pin at the NW corner of the property close to the abutter's driveway and that the abutter's sign is encroaching on the town property. He also noted that there is fill encroaching over the property lines on both the east and west sides of the property and the driveway on the east side encroaches on the property. Mr. Mellen also called the Commission's attention to a subdivision approval of a small triangular parcel of land that does not appear however to have been conveyed that encompasses the driveway encroachment.

The HCC also discussed the "Lake Lot" (M 9, L 40) with Mr. Mellen, reviewing the information provided at the prior meeting that the part of the building encroaching on the property had been removed. Mr. Mellen will complete the surveying and marking when able.

Mr. Mellen also provided a bill that Chair Head will submit for payment.

MINUTES

1. December 6, 2018

Linda White moved: *To approve the minutes of December 6, 2018 as presented.*

Russ Galpin seconded. Motion passed 4-0.

CORRESPONDENCE

1. Returned Requests for Interest in Surveying Work.

2. Association of Conservation Commissions (ACC) – Email regarding Comments on Wetland rule changes.

OLD BUSINESS

1. **Annual Report** – Richard Head said the draft reviewed by the HCC at the last meeting was fine. Linda White will forward it to Nancy Torres.
2. **Surveying Updating** – Richard Head noted the lack of response as well as returns of his solicitation for estimates for the Rowe lot surveying. Peter Mellen noted that one of the addresses was incorrect. Richard Head will follow up.
3. **ATV Report** Richard Head reported that Rick Van de Poll will do a short report. Richard Head will submit his bill(s) for payment. Commissioners discussed bills and consensus was that between the Van de Poll and Mellon bills, most of the Contract Services line item will be used and there should be no need for encumbering funds.
4. **Wetlands Rules – Proposed Changes** – The HCC discussed the commented letter that the ACC has prepared and consensus was in agreement with it. Consensus was that the HCC did not need to attend the meeting between the ACC and DES (Department of Environmental Services.). The HCC will discuss the proposal further at the next meeting.
5. **ATV Research Summary** Roger Shamel shared copies of the report he had prepared during review of the ATV proposal. John Segedy will scan it and send it to Commissioners.
6. **House Rock** – Roger Shamel suggested putting a sign at House Rock. The HCC agreed that would be a good idea in the spring. The Commission will also schedule a work session in the spring to remove graffiti.

ADJOURNMENT

Linda White moved: *To adjourn.*

Russ Galpin seconded. Motion passed 4-0 at 8:17pm.

Respectfully Submitted:

John P. Segedy
Recording Secretary