

HILLSBOROUGH CONSERVATION COMMISSION

February 17, 2019

Hillsborough Town Office

Approved Minutes

Present:

Commissioners: Richard Head, Chair; Linda White, Vice Chair; Russ Galpin.

John P. Segedy, Recording Secretary & Alternate.

Scott Bourcier, PE, Dubois & King; Terry Yeaton

Chair Head called the Hillsborough Conservation Commission (HCC) meeting to order at 7:00 pm.

VISITOR BUSINESS

1. Scott Bourcier, PE, Dubois & King – West Main St. sidewalk project.

Scott Bourcier thanked the Commission for meeting with him. He explained that he was working on the town's project to install a sidewalk on West Main St. from the Pump Station to Shaws and shared a plan of the area. Mr. Bourcier told the Commission that they were currently in a study phase after which they would develop specific plans. He anticipated being ready to solicit bids around February of 2020.

Mr. Bourcier said he was present to learn about the Commission's plans for its Conservation property (M 11K, L 330-1) fronting on West Main St. in the project area. Scott Bourcier told the Commission that the sidewalk would be five feet wide with no vegetative buffer due to a limited right of way space.

Richard Head described the Commission's plans to install trails on the property and shared a plan of the North end of the property. He described the project as including a gravel parking area with access from the road. John Segedy elaborated that the Commission's main concern was that a driveway cut be planned for so that the town isn't paying for curbing and then paying to remove it a few years later.

Scott Bourcier explained to the Commission that they were just doing the study phase now and would come back to the Commission when they were doing the design.

The Commission discussed the possible need for a driveway permit. John Segedy asked whether the Commission's current occasional entrance to the property is enough to allow for installing a driveway cut in the sidewalk or if a permit would be needed? Richard Head asked how they could find out about a permit requirement and how long a permit would be good for. Scott Bourcier said he could find answers to the Commission's questions about a driveway permit and would send the information.

MINUTES

1. January 17, 2019

Linda White moved: *To approve the minutes of January 17, 2019.*

Russ Galpin seconded. Motion passed 3-0.

CORRESPONDENCE

1. **Intent to Cut** – 600 Cooledge Road (M 1, L 56).
2. **NHPDIP (NH Public Deposit Investment Pool)** - Conservation Fund Account Statement (Balance \$106,902.16).
3. **Town of Hillsborough** – 2019 List of holidays.

OLD BUSINESS

1. **Easement Monitoring Scheduling – Philbrick Easement** – Richard Head, Russ Galpin and Terry Yeaton agreed to meet on Sunday, 2/10/2019 to walk the Philbrick property / easement.
2. **2019 Planning** – The HCC reviewed and discussed a list that Richard Head had compiled from from previous discussions. He suggested the Commission put dates with some of the items and some of the projects were assigned to various Commission members.
 - a. It was noted that the Trail work and property clean up were weather dependent so would need to wait for later in the year.
 - b. The cellar hole inventory was discussed briefly. It was noted that Roger Shamel had expressed interest in this and further discussion was tabled until the next meeting.
 - c. Richard Head suggested that they begin the NRI review for eventual development of protection priorities at the next meeting. John Segedy will put it on the agenda. Russ Galpin suggested a property on the East end of town for consideration.
 - d. Richard Head said he had asked Arthur Siciliano for an estimate for surveying and marking the Rowe Marsh property and that one would be forthcoming.
 - e. Richard Head noted he had added a review of town ordinances to the list of projects.

NEW BUSINESS

1. **Snowfairy Preserve** – Linda White shared that the easement for the Preserve is nearing completion. Ginny Gwynn of the Ausbon-Sargent Land Preservation Trust has invited the Commission to co-sponsor a hike on the property on July 18th 2019. Consensus of the Commission was to do so. Linda White will let Ms. Gwynn know and coordinate contact as we get closer to the date.
2. **Loon Award** – Consensus of the HCC was not to present it this year.

ADJOURNMENT

Linda White moved: *To adjourn.*

Russ Galpin seconded. Motion passed 3-0 at 7:55 pm.

Respectfully Submitted:

John P. Segedy

Recording Secretary

Approved February 21, 2019