

**PLANNING BOARD
27 School Street
HILLSBOROUGH, NH
March 18, 2015**

DATE APPROVED: April 1, 2015

TIME: 7:0 p.m. – 7:45 p.m.

CHAIRMAN: Herman Wiegelman

FIRST VICE CHAIRMAN: Donald Solomon

SECOND VICE CHAIRMAN: Denise DeForest

MEMBERS: Martha Caron, John Penny and William Clohessy

EX-OFFICIO: David Fullerton

PLANNING DIRECTOR: Robyn Payson

ALTERNATES PRESENT: Pamela Stohrer

ALTERNATES APPOINTED:

EXCUSED: William Clohessy

Members of the Public: John Segedy and Gary Sparks

Call to Order:

Chairman Wiegelman called the meeting to order at 7:00 p.m.

Election of Officers:

Chairman Wiegelman asked for nominations for Chairman.

Mr. Solomon nominated Herman Wiegelman. Mr. Penney seconded the motion. The Board voted all in favor.

Chairman Wiegelman asked for nominations for First Vice Chairman.

Mr. Penny nominated Donald Solomon. Mrs. DeForest seconded the motion. The Board voted all in favor.

Chairman Wiegelman asked for nominations for Second Vice Chairman.

Ms. Caron nominated Denise DeForest. Mr. Solomon seconded the motion. The Board voted all in favor.

Chairman Wiegelman appointed Mrs. Stohrer to sit and vote in place of William Clohessy.

Chairman welcomed Mr. Solomon and Mr. Penny as full members of the Board following their election. He introduced Mrs. Stohrer to the Board members.

Minutes

Chairman Wiegelman entertained a motion to accept the minutes of March 4, 2015.

Meeting Minutes March 18, 2015

Mr. Solomon made a motion to approve the minutes of March 4, 2015 as presented. Mrs. DeForest seconded the motion. The Board voted all in favor except for Ms. Caron who abstained.

Work Meeting:

Appointment of Member/Alternates:

Chairman Wiegelman read a letter he had received from Mr. Clohessy which stated he would have to resign from the Planning Board due to health issues. All the Board members expressed their sadness in hearing Mr. Clohessy's letter.

Chairman Wiegelman said Larry Baker has offered to fill the one year of Mr. Clohessy's term and would entertain a motion for that appointment.

Mrs. DeForest made a motion to appoint Larry Baker to fill the one year term vacated by Mr. Clohessy. Mr. Penny seconded the motion. The Board voted all in favor.

Mr. Solomon suggested that a letter to Mr. Clohessy be written to express the Board's acceptance of his resignation with regrets and thanking him for his service.

Mrs. Payson will get together with Chairman Wiegelman to do that. She added that if anyone wanted to send a card she has his address.

Chairman Wiegelman introduced Mr. Sparks as a potential alternate. He said Mr. Sparks has experience on the Planning Board as he was a previous member for ten years. He said he would entertain a motion to appoint Mr. Sparks as an alternate to the Planning Board.

Ms. Caron made a motion to appoint Mr. Sparks as an alternate to the Planning Board. Mrs. DeForest seconded the motion. The Board voted all in favor.

Chairman Wiegelman said he would entertain a motion to appoint Mr. Segedy as an alternate to the Planning Board.

No one made a motion.

Training Video:

Mrs. Payson showed the Board a short training video called "The Riggins Rules" by the Chairman of the Peterborough Chamber of Commerce, George Sterling. The video explains Riggins Rules on how to run a successful public hearing on an application.

Chairman Wiegelman thanked Mrs. Payson for the video, which reminds the Board members on how the public hearings should be run.

Goals for 2015:

Mrs. Payson said the Board is overdue for scheduling a joint meeting with the ZBA to go over the zoning ordinances. She said for the year they need to look at home business, home occupation and the regulations for site plan, subdivision and signs. She said Steve Henninger from CNHRPC is taking a look at all of our ordinances and he will report back on any issues he finds that are inconsistent or

confusing. She has emailed Board members a link to the Office of Energy and Planning Conference and she urged anyone who could attend to do so as the information is very, very useful.

Chairman Wiegelman suggest a Saturday morning for the meeting with the ZBA in a larger venue and with refreshments.

Any other business that comes before the Board:

Ms. Caron asked Mrs. Payson what the primary zoning issues are and that signs had been mentioned.

Mrs. Payson said presently there are three different sign criteria. She said there are very good dimension restrictions in the ordinance but others dimension requirements are conflicting.

Ms. Caron said the Emerald Lake Commissioners are considering a warrant article to study the issue of disillusion of the district including analysis of the possibility, the economic impact, what it would cost and include the pros and cons. She said there is a bill pending which would legally allow a town to take over the administration of an existing village district without eliminating the district.

Mr. Segedy asked about the Capital Improvement Plan.

Mrs. Payson will look into that issue.

Chairman Wiegelman said Mr. Baker is going to continue as member of the Master Plan Committee with the goal of finishing the project this year.

Mrs. Payson said she will be sending out an RFP with a list of the items which need to be done to finish the Master Plan including the budgeted amount as the cost limit.

Adjournment:

Chairman Wiegelman entertained a motion to adjourn.

Mr. Penny made a motion to adjourn. Mrs. DeForest seconded the motion.

Meeting adjourned at 7:45 p.m.

Respectfully Submitted:

Iris Campbell
Recording Secretary