

**PLANNING BOARD**  
**27 School Street**  
**HILLSBOROUGH, NH**  
**May 6, 2015**

**DATE APPROVED:** May 20, 2015

**TIME:** 7:02 p.m. – 7:32 p.m.

**CHAIRMAN:** Herman Wiegelman

**FIRST VICE CHAIRMAN:** Donald Solomon

**SECOND VICE CHAIRMAN:** Denise DeForest

**MEMBERS:** Gary Sparks, John Penny and Larry Baker

**EX-OFFICIO:** James C. Bailey, III

**PLANNING DIRECTOR:** Robyn Payson

**ALTERNATES PRESENT:** Pamela Stohrer

**ALTERNATES APPOINTED:**

**EXCUSED:** Larry Baker and James Bailey, III

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**Members of the Public:**

**Call to Order:**

Chairman Wiegelman called the meeting to order at 7:02 p.m.

**Minutes**

Chairman Wiegelman entertained a motion to accept the minutes of April 15, 2015.

Mrs. DeForest made a motion to approve the minutes of April 15, 2015 as presented. Mr. Solomon seconded the motion. The Board voted all in favor.

**Review of Master Plan Consultant Bids:**

Mrs. Payson said three proposals have been received, from Karen Mettor, Steve Whitman and CNHRPC. She explained that with the CNHRPC we will pay \$9,500 with a \$3,500 match from them for a total of \$13,000 with some of the items needed included because we are members of the CNHRPC. She said there is a visioning session set for June 24 at the school. She said Steve Whitman submitted a bid of \$45,165 and Karen Mettor's bid was for \$21,450. She added both of these bids are outside our budget but could be done with phasing and additional warrant articles.

After a short discussion including timeline for completion, Mr. Penny made a motion to recommend to the Board of Selectmen that they accept the bid from the CNHRPC for the completion of the Master Plan. Mrs. DeForest seconded the motion. The Board voted all in favor.

**Other Business:**

Mr. Solomon asked if there the Board would be reviewing the sign ordinance.

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Mrs. Payson said the CNHRPC is reviewing our ordinances. She said there have been a lot of changes in the telecommunication regulations. She said the sign ordinances and home business ordinances need to be reviewed and updated.

Chairman Wiegelman asked Mr. Solomon would be interested in chairing the Zoning Task Force.

Mr. Solomon asked about annual fire and health inspections for businesses.

Mrs. Payson will look into that.

Mr. Sparks if Mrs. Payson had looked into Family Dollars landscaping at their new location.

Mrs. Payson said that was a good point as planting season has started.

Mrs. Payson said the Master Plan Committee started with seven very diverse members but it is now down to three. She said participation in the visioning sessions is crucial to the development process of a Master Plan and we need the participation of the Planning Board.

Chairman Wiegelman asked Mrs. Payson to contact the former members of the Master Plan Committee to see if they would be willing to return to help finish the project.

**Adjournment:**

Chairman Wiegelman entertained a motion to adjourn.

Mrs. DeForest made a motion to adjourn. Mr. Solomon seconded the motion.

Meeting adjourned at 7:32 p.m.

Respectfully Submitted:

Iris Campbell  
Recording Secretary