

**PLANNING BOARD**  
**27 School Street**  
**HILLSBOROUGH, NH**  
**June 15, 2016**

**DATE APPROVED:** July 6, 2016

**TIME:** 7:01 p.m. – 8:10 p.m.

**CHAIRMAN:** Herman Wiegelman

**FIRST VICE CHAIRMAN:** Donald Solomon

**SECOND VICE CHAIRMAN:** Denise DeForest

**MEMBERS:** Gary Sparks, John Penny and Terry Cutter

**EX-OFFICIO:** James C. Bailey, III

**PLANNING DIRECTOR:** Robyn Payson

**ALTERNATES PRESENT:**

**EXCUSED:** Gary Sparks and John Penny

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**MEMBERS of the PUBLIC:** Ann Poole, John Segedy and Michael Tardiff from Central New Hampshire Regional Planning Commission (CNHRPC)

**CALL to ORDER:**

Chairman Wiegelman called the meeting to order at 7:01 p.m.

**MINUTES:**

Chairman Wiegelman entertained a motion to approve the minutes for June 1, 2016.

Mr. Solomon made a motion to accept the minutes of June 1, 2016 as presented. Mrs. DeForest seconded the motion. The Board voted all in favor.

**NEW BUSINESS:**

Mr. Tardiff was here to continue working with the Board on updating the Master Plan. He presented a draft of the plan which shows the improvements to the signage directing people to the town's parking area.

Mr. Tardiff spoke regarding delineating the area of the downtown which would qualify for tax relief under RSA 79-E. After reviewing the plan the Board made a few changes. He explained that the process is to allow for revitalization of the immediate downtown area.

Mr. Tardiff said the deadline for submitting a letter of intent for the Transportation Alternatives Program 80-20 match grant, which includes sidewalks, from New Hampshire Department of Transportation is July 1. He hopes the town will make an application. They talked about a sidewalk from Bridge Street to the Sampan Restaurant.

Mr. Tardiff reviewed with the Board the Transportation Chapter draft. The discussion included sidewalks, parking, public transportation, block grant aid, bridge aid and other transportation issues covered in this chapter.

Chairman Wiegelman asked what was next.

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Mr. Tardiff said for him it is finishing up the Existing Land Use Chapter and to continue to collect community facilities data for discussion at the next meeting.

Mr. Solomon asked about the Economic Development Chapter.

Mr. Tardiff hopes to have that chapter finished in the next couple weeks. He added that the Economic Development Committee has been great to work with.

The Board thanked Mr. Tardiff.

Mr. Solomon asked if the Board would be looking at any zoning changes during the summer.

Mrs. Payson said the sign ordinance needs to be updated and tweaks need to be made to the accessory living unit ordinance.

**ADJOURNMENT:**

Mrs. DeForest made a motion to adjourn. Mr. Bailey seconded the motion.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted:

Iris Campbell  
Recording Secretary