

## Emerald Lake Village District



Office: 147 West Main, Street Suite 103, Hillsborough, NH  
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Tel: 603-464-3128  
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September 8, 2022

Mr. William Shee  
Hillsborough Trustees of Trust Funds  
PO Box 2123  
Hillsborough, NH 03244

Dear Trustees,

There were additional expenses for the Red Fox Crossing Bridge Project that were not covered under the original construction project. Those were initially paid out of General funds and the Board of Commissioners seeks reimbursement from the Roads and Bridges Capital reserve fund account (550). This shortfall of making the request prior to this date stems from an amount identified by our Auditor during our 2021 Audit. The breakout sheet from the auditor is attached for review and evidence so that our costs are covered. Copy of 2020 annual meeting minutes are also attached. Copy of meeting minutes from August 10, 2022 approving this withdrawal is also included.

### *Roads and Bridges Capital reserve account (550) - reimbursement request*

- \$55,000 balance still open to withdraw from original amount of \$137,000 as noted in warrant article #3 from 2020 Annual meeting
- Additional prior withdrawals covered overages to project not covered by warrant article as indicated on those requests

**Total amount requested is for \$55,000**

Thank you. If you need further information, please give me a call at 464-3128.

Sincerely,



Brett Taber  
ELVD Board of Commissioner Chairman

Emerald Lake Village District  
 Fox Culvert Crossing Project  
 December 31, 2021

**Project Expenses Per General Ledger**

02/17/2021	KS Inspections, LLC	150.00
03/17/2021	Accura Construction Corp	50,161.50
04/10/2021	Accura Construction Corp	30,838.50
04/22/2021	Accura Construction Corp	117,540.00
06/07/2021	Accura Construction Corp	171,725.00
07/11/2021	Wright-Pierce Engineering	2,494.68

372,909.68

Add: 2020 Trust Fund Withdrawals (Wright Pierce Invoices)

33,978.52

406,888.20

**Overages Requested**

Wright-Pierce Engineering	4,785.33
Wright-Pierce Engineering	3,126.71
Wright-Pierce Engineering	4,537.08
Wright-Pierce Engineering	4,876.97
Wright-Pierce Engineering	2,494.68 A
Accura Construction	14,265.00 A
Eversource	4,839.51
KS Inspections	150.00 A
KS Inspections	700.00

39,775.28

446,663.48

Less: Current Year Overages in excess of \$357,000 authorized

(15,909.68) A

Less: \$1,000 difference in overage request and actual per GL

(1,000.00) A

Total Project Costs

429,753.80

Less: Bond Funding

(220,000.00)

Less: 2020 Trust Fund Reimbursement

(33,978.52)

Less: 2021 Trust Fund Reimbursement

(81,000.00)

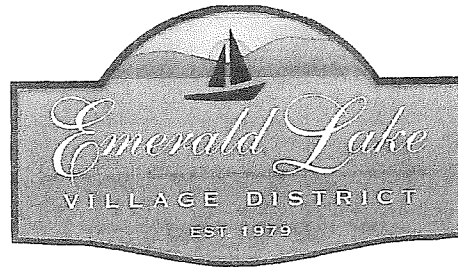
Less: Project Overage Reimbursement

(39,775.28)

Year End Project Overages Not Requested

55,000.00

Allocated to bridge repair subcontract in current year  
Allocated to bridge repair subcontract in current year  
Allocated to bridge repair subcontract in current year  
Allocated to bridge repair subcontract in current year  
Included in Project Cost  
Included in Project Cost  
Allocated to bridge repair subcontract in current year  
Included in Project Cost  
Allocated to bridge repair subcontract in current year



## **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH  
Mail: PO Box 1753, Hillsborough, NH 03244  
Tel: 603-464-3128

Wednesday, August 10, 2022 @ 6:30 PM  
Commissioner workshop meeting minutes  
Location: Main Office

In attendance:

Brett Taber (Commissioner, Chairman)  
Deborah Kardaseski (Commissioner)  
Carolyn Renken (Treasurer)

Residents:  
Sara Auger

Meeting called to order by Chairman Taber at 6:30 PM  
Pledge of Allegiance and roll call of officials completed.

Meeting began with water quality update for beaches. Commissioner Kardaseski presented that the August sample taken (8/3) for all beaches had shown a high level of E.Coli bacteria on the right side of the meeting house beach. Advisory signage had been posted on the beach the same evening (8/10) the Board had been alerted to the high level being present. A new test was to be taken on (8/11) with an expedited result to be requested for the same day.

Commissioner Kardaseski further shared that the lake had presented with a unique type of Cyanobacteria that seemed to stay along the edges of the beach areas and was on the bottom of the lakebed. The State had suggested to share informational notices on all the beach areas so that the public could know to minimize their exposure as well as for their pets. A retest would be performed on (8/12). Commissioner Kardaseski would share the results after they came back the same date.

The next item on the agenda was to review any additional tree quotes for the removal of a large pine tree that had its root base disturbed during the water infrastructure project on Ellenbrook road. Both Contractors; Roblee tree and Potter tree service provided the same quote amount with a rate of \$2,500. Commissioner Kardaseski made a motion to higher Potter tree

service to perform the tree removal with said cost to be reimbursed from the Roads and Bridges CRF. Chairman Taber 2<sup>nd</sup> the motion. Motion passed with a yes vote from both commissioners. Commissioner Kardaseski will reach out to Potter tree service and coordinate the removal and ensure adequate insurance coverage is in place prior to any work being performed.

Chairman Taber provided an update by the auditor regarding the Red Fox Crossing project overall costs and overages that may have not been fully covered previously. After all items were noted, the Auditors notes stated that a sum of \$55,000 had not yet been recovered from the Roads and Bridges CRF to aid in balancing the general fund correctly. A motion was made by Chairman Taber to make a withdrawal from the Roads and Bridges CRF account in the amount of \$55,000 and to deposit it into the General account. The motion was 2<sup>nd</sup> by Commissioner Kardaseski. Motion was passed with a yes from both Commissioners. Chairman Taber to draft the letter to the trustees requesting the withdrawal.

The next items on the agenda was the sharing that a new N.O.V. (Notice of Violation) was received from NHDES as it relates to the annual average for Arsenic was above the allowable limit of .005 mg/l. The location of this sample is the Patten hill blended tank location. The sample was taken July 11, 2022. Notices will be shared on our media forums as well as send out the residential notices by mail and to complete the notifications by 9/8/2022. The Board has already addressed this locations issues with its Arsenic level with the Treatment project that had been approved by residents during the 2022 Annual meeting.

The next item shared was an update on the 2021/2022 water distribution line replacement project. To date, Ellenbrook road had had the mainline replaced and all residents are hooked back up to the main line. Temporary service has been removed. Deer point has had most of the mainline replaced with most resident locations hooked up as well. Residents remain on temporary service as of this meeting date. Old Lantern Road has had the temporary line deployed and residents are now hooked up to temporary service.

Discussion of the residential meter pits that are part of the project took place. The current plan is to install about 3-4 residential meter pits across the 11 roads that are part of this 2-phase project. This will allow for the capturing of baseline data on water usage volume. The plan is that this data can aid with the planning and future implementation of residential meters and the financial model for that project. Currently the Meter pits are back ordered and will be addressed in the future.

An update was shared related to the Stormwater Asset Management grant. Gail Associates will be setting up a kickoff meeting for this project and it will be shared with residents for any that wish to attend and participate. Commissioner Blackman is working to obtain a new government ID number that is required for reimbursement from the State due to the federal funds being used.

It was mentioned again due to the 8/04/22 meeting being cut short that the donations made by Mark Widdison and Mark Martin were greatly appreciated. Additionally, Chairman Taber made the motion to accept the Monetary donation of \$500 from Mark Widdison, US Water Consultants toward the sole purpose of Recreational playground equipment.

Commissioner Kardaseski shared that the district had been notified about the approval for the CY 2023 leak detection grant for ELVD. The district has utilized this service for multiple years over the past 5 years.

A brief update on the Eastman well site was shared in that a pilot treatment method was identified and now it will move toward the next stage of evaluating and development a full volume treatment plan and cost estimates. This effort is being covered by a strategic planning grant at no cost to the resident water users. Final signatures from the Governors council is expected by the end of August as of this meeting date.

The board has several driveway permits in had and Commissioner Kardaseski is reviewing them for any action items that may be necessary.

Commissioner Kardaseski had some misc. items to review with the board.

Asked about the Hummingbird culvert replacement, Wingwalls have been quoted out and can be obtained for \$1,800. Materials to be obtained and develop a known timeline for when they could be delivered will aid in planning the replacement timeline.

The resignation letter from Clerk Rick Rose had been modified and listed as his effective date of resignation as 8/8/22. Commissioner Kardaseski made a motion to accept the resignation Of Clerk Rick Rose (reluctantly). Chairman Taber 2<sup>nd</sup> the motion. Motion passed with yes from both Commissioners.

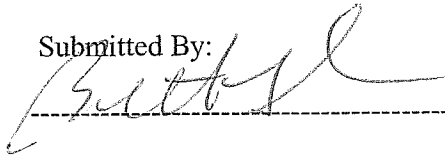
Motion was made by Commissioner Kardaseski to accept the July 25, 2022 meeting minutes as written. Chairman Taber 2<sup>nd</sup> the motion. Motion passed with yes from both Commissioners. Commented that she would add the Cyanobacteria water testing process to the work instruction previously drafted for others in the future performing this test.

The final topic for the evening was an overview discussion regarding how to approach "Dormant Curb stops". Recently there have been several requests to have "dormant curb stops" removed from the ELVD water distribution system. It was noted that there is nothing in place at this time that covers how to proceed with these requests and not have the district incur expenses since property owners would prefer not to have a water bill for the curb stop that does not actively have the ability to provide water to their property. During the discussion it was noted that certain definitions would be necessary to add this to the rules and regulations. Thoughts were shared as to how to approach this possibly by offering 2 options for these types of hook ups. One option could be a reduced fee while the other could be the removal but that all removal costs would be the responsibility of the property owner and would need to be paid before the work was done. An application form was drafted in an attempt to document and ensure that any resident making this choice would be making it of their own choosing and not being forced into it by the Board. The concern around this was that if a curb stop was approved to be removed and then the next year or in the future the same owner/ or a new property owner wanted the curb stop back, that they would need to file for a new water hook up with all applicable fees. The drafts will be reviewed further by the board and possibly hold another meeting later in August if more

discussion is needed. The current desire would be to have a new rule in place before the next mailing/ billing cycle goes out.

Commissioner Kardaseski made a motion to adjourn the meeting at 8:31PM with Chairman Taber 2<sup>nd</sup> the motion. The motion passed with a yes vote from both Commissioners.

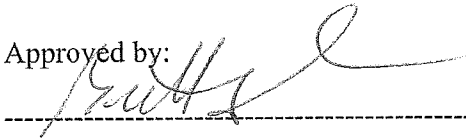
Submitted By:



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Brett Taber

Approved by:



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Brett Taber- Chairperson



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Debbie Kardaseski - Commissioner



### **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH  
Mail: PO Box 2217, Hillsborough, NH 03244  
Tel: 603-464-3128 Fax: 603-464-4132

#### **Board Attendees**

Brett Taber, *Commissioner*  
Sara Auger, *Commissioner*  
Katie Page, *Commissioner*  
Rick Rose, *Clerk*  
Bob Hansen, *Moderator*

#### **Residents:**

Steven Botana-Gumbs, Paul Botana-Gumbs, Marilyn Brock, Martha Caron, Linda Caruso, Vicki Clark, Raymond Cowham, Diane Cunningham, Warren Flack, Patricia Gross, Wayne Held, Peter Howe, Janice Howe, Keith Huber, Laurie Huber, Lloyd Ireland, Susan Ireland, Donald Johnson, Deb Kardaseski, Veda O'Neill, Carl Renken, Carolyn Renken, William Sewall, David Stefanelli, Tricia Stefanelli and Melissa Taber.

ELVD Annual Meeting meeting  
Saturday April 17, 2021 @ 12:30 PM  
Location: Hillsboro-Deering High School

#### **First Session of Annual Meeting (Official Ballot Voting)**

Date: SATURDAY, APRIL 17, 2021

Time: 10:00 to 12:00 NOON Location: HILLSBOROUGH-DEERING HIGH SCHOOL GYMNASIUM Details: **SOCIAL DISTANCING & MASK PROTOCOLS WILL BE FOLLOWED**

#### **Second Session of Annual Meeting (Transaction of All Other Business)**

Date: SATURDAY, APRIL 17, 2021 Time: 12:30 PM Location: HILLSBOROUGH-DEERING HIGH SCHOOL GYMNASIUM Details: **SOCIAL DISTANCING & MASK PROTOCOLS WILL BE FOLLOWED**

Election polls were opened by the moderator (Bob Hanson) at 10:00 am.

#### **Article 01**

##### **To elect officers**

To choose one Commissioner for a three-year term; one Commissioner for a two year term, one Moderator for a two-year term; one Clerk for a one-year term; and one Treasurer for a one-year term. (To be voted on by Official Ballot.)

Election polls were closed by the moderator (Bob Hanson) at 12:00 pm.

Votes were tallied by the supervisors of the checklist and the District clerk.

##### **Voting went as follows:**

District Commissioner (3 year term): **Brett Taber (18)**, Mark Rodier (1) and Wayne Held (1)

District Commissioner (2 year term): **Katie Page (23)**, Jerry Burnham (1) and Mark Rodier (1)



There was no vote required for the 1 year term as this as Sara Auger has 1 year left on her term.

District Treasurer (1 year term): **Brett Taber (4)**, C. Renken (1), Deb Kardaseski (2), Tricia Stefanelli (1), Melissa Taber (1), Jim Coffey (1), Keith Huber (1) and Katie Page (1)

District Clerk (1 year term): **Rick Rose (27)** and Martha Caron (1)

District Moderator (1 year term): Keith Huber (2), David Stefanelli (1), Mark Rodier (1), Peter Howe (1), Bob Hansen (4), Martha Caron (1) and Leigh Bosse (1)

After reading the results, Legal Counsel Justin Richardson for the District advised that since Brett Taber was winner in two of the elections, he would need to decide which seat he wishes to hold in support of the District. Legal counsel shared that this choice did not need to be made immediately. Commissioner Taber advised that he would make a decision by the next District meeting so that officials could be sworn in.

Article #1 was closed by Moderator Hansen.

The meeting was called to order by Moderator Bob Hansen at 12:31pm and he reviewed with the attendees on what his expectations/rules were for this meeting. He advised he will read each article and ask one of the commissioners to move and make a second motion to address an article. Anyone wishing to speak (5 minute limit) will use the microphone stating their name and street address. Anyone wishing to speak after their 5 minutes is up can do so after anyone else in line has had their turn. Voting on each article will be done by the red (no)/green (yes) cards given out. The only exception to this will be Article 2, which will be done by paper ballot.

## **Article 02**

### **\$1,260,000 to replace water mains on 3 streets.**

To see if the Village District will vote to raise and appropriate the sum of \$1,260,000 for the purpose of replacing water mains on three streets, with \$315,000 to come from a Drinking Water Groundwater Trust Fund grant, and to authorize the issuance of not more than \$945,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); Further to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Board of Commissioners recommends this article. (3/5 ballot vote required)

The Motion to move to the floor was made by Sara Auger and 2<sup>nd</sup> by Commissioner Taber.

Commissioner Auger spoke to this article and highlights are as follows:

Last year one accomplishment was the completion of the Asset Management plan, which we had a matching grant. One goal of the Asset Management plan was to identify Capital Improvement Projects with data driven decisions.

In 2020 we were able to complete and start 2 of those Capital Improvements Projects, these included the Sand & Gravel well exploration and the new gravel packed well that we are currently working on at Eastman.

Roads proposed for repairing which are in the yellow- red zone, with a high likelihood of failure (followed by Winter & Racoon Alley). Replacing these roads will reduce leak repairs, upgrade our water infrastructure. We have a 25% grant to offset the overall cost.

### **Historical Data of our water infrastructure:**

The original water mains are now 55 years old and we are seeing increased failures as each year passes. The exception is the water main replacement around the lake that was done in 2014. Since then, no upgrade on infrastructure has occurred.

From 2009-2019 there were 257 recorded leaks, about 25/ year

In 2020 there were 40+ leaks recorded

1/4th of these were on the 3 roads we are seeking approval to replace water mains.

The board feels we should vote YES on this to show the State we, as residents, are willing to improve our water distribution system and not sit by and watch it fail. Voting yes on this proves 'we have skin in the game' as the state likes to see and the effort we would be putting forth with this will not go unnoticed.

If we continue to wait on these improvements, the cost of materials will only continue to rise and we may not get a 25% grant again and also may not see interest rates at historic lows like this again (1.29%). A no vote could also mean consequences from the state due to the current Notice of Violations and loss of control on when and how we replace infrastructure.

The impact on the water rate has, potentially, no payments due in 2021. First estimated payments to be made in 2022 with \$50K in principal yearly + interest (\$12,190.50 and depreciating and average of \$500/each year thereafter) To put in perspective, each \$50k increase to water budget is approximately an additional \$95/year for water fees per household.

Commissioner Auger requested permission from the Moderator to allow a nonresident (engineer for the District from Wright Pierce Engineering) Dan Saulnier to talk about the Project concepts.

Dan Saulnier proceeded to present a slideshow. He said that during construction there would be a representative onsite to make sure all work is done to correct specifications.

If the district votes yes:

May-June 2021 - Drinking Water Grant Trust Fund Grant and State Revolving Loan Agreement Finalization

Summer 2021 - Survey, Permitting and Design

September 2021 - Solicit Bids for Construction Contract

October 2021 - Begin water main Replacement Construction

Spring 2022 - Complete Construction

### **Existing Condition**

2-inch plastic pipe, nylon fittings

Installed 1966

Extensive break history

Shallow installation and inadequate bedding

Expensive repairs from breaks

### **Proposed Water Main**

New 4-inch PVC pipe.

Reduce Leakage

Reduce stress on wells (less leaks)

Resident Keith Huber asked about financials/costs as to if the grant/loan was already approved?

Commissioner feedback focused on the grant was already approved. Final application to be submitted once the article is approved. Grant is for 25% of project costs with a maximum amount of \$315,000. The loan interest rate we are locked in for is 1.29%. Currently, new applications are already at over 2% interest.

Patricia Gross asked about how much water payments are behind.

Commissioner Taber shared that at the end of the Calendar year there was still \$92,000 not yet paid to ELVD from the Town of Hillsboro. Commissioner Taber further shared that there are numerous properties that are listed in arrears in excess of 6 months or even 1 year. This is planned to be reviewed with the Town further.

Ed Gross requested to speak as a non-resident. Moderator granted permission.

The question was related to what the future costs would be for system improvement.

Commissioner feedback talked to alternate source hook up \$3.8- 6M, water piping repair costs upwards of \$10M for all other aspects of the future needs.

Resident Debbie Kardaseski – spoke to the comment of hooking up to the town of Hillsboro and even if this occurred we would have source water but would be losing just as much water due to the leaks in the infrastructure until it is repaired.

Resident Laurie Huber had asked if this means each year taking on a new loan to replace more roads. Answer: Unfortunately the answer to this is yes to keep the momentum of upgrading our infrastructure, we will be seeking more water main replacements in the future.

A motion was made by commissioner Taber to strike the number 3 from the title of article #2 as well as the word three from the body of the article so the number of streets required/ permitted to repair would be limited to "streets" only:

**Article 02 (amended, passed)**

**\$1,260,000 to replace water mains on streets.**

To see if the Village District will vote to raise and appropriate the sum of \$1,260,000 for the purpose of replacing water mains on streets, with \$315,000 to come from a Drinking Water Groundwater Trust Fund grant, and to authorize the issuance of not more than \$945,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); Further to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Board of Commissioners recommends this article. (3/5 ballot vote required)

The Moderator asked for a 2<sup>nd</sup> which was made by Commissioner Auger.

Moderator asked for a vote to see if the Article wording is approved under this amendment.

Moderator stated that there was a majority vote in the yes to Approved the wording changes for the article.

Moderator Hansen closed discussion of this article and moved the vote to the floor would begin at 1:35 and end at 2:35pm. Remaining Warrant Article discussions would continue while voting occurs.

**Article 03**

**To hear the reports of the Village District Officers**

To hear the reports of the Village District Officers, Auditors, Agents, Committees or other Officers heretofore chosen or appointed; or to take any other action in relation thereto.

Commissioner Taber shared an update on the Bridge project that all is currently expected to be opened for use within about 1 month if no issues develop.

No discussion, comments or questions were heard, Moderator Hansen closed Article 3 from further discussion.

**Article 04 (this article passed)**

**General Operating Budget**

To see if the Village District will vote to raise and appropriate the sum of TWO HUNDRED EIGHTY NINE THOUSAND ONE HUNDRED SEVENTY FOUR DOLLARS (\$289,174) for the General operating expenses of the District during 2021, including debt services. This article does not include appropriations contained in special or individual warrant articles voted separately. (Majority vote required)

Moderator asked for a motion to move to the floor. Commissioner Taber so moved, Commissioner Page 2<sup>nd</sup> the motion.

Moderator opened the article up for discussion and Commissioner Taber spoke to the article by sharing challenges set forth with the largest challenge being the road agent costs. The bidding process was shared where a single bid excessively large was presented to the board. The Board had worked to reduce that cost and enter into an agreement with one of two other bids. Based on this effort the cost to the budget will be requested to be reduced by \$58,000 to a new value of \$231,174.

Discussion was opened to the floor by Moderator Hansen.

Debbie Kardaseski shared that she is tired of monies being appropriated for projects and then not being spent. The example she shared was that of the culvert work on the 2020 budget. She shared that the work was not performed and that the money was not spent. She further asked about why the increased cost for the summer maintenance contract for less work and from a contractor that was terminated at the end of last year.

Commissioner Taber shared that due to the late time of year that the annual meeting was held, when the board identified further the culverts needing to be addressed, it was noted that permits would be needed for some of them and timing did not work to allow completion during the calendar year. The Board did issue a portion of the money to purchase culvert materials and the culver flushing during the year so that some of this year's costs could be reduced.

Resident Patricia Gross asked if the summer contract covers picking up roadside trash. She further inquired about the limited use of volunteers for items such as this and the summer maintenance work?

Commissioner Auger shared that although the board seeks out volunteers for various projects, it's usually the same few people and they are not always available. More volunteering would be appreciated and could reduce costs.

Resident Keith Huber made a point of order to Article #03 that no vote occurred before moving onto Article #4.

The Moderator then addressed the floor seeking to vote on Article #3 as written. The Majority of residents voted in the "yes" and the article passed.

The Moderator then came back to the open discussion on Article #4.

Ed Gross asked permission as nonresident to speak. He asked about mailbox location changes and calcium chloride deployment.

Commissioner Taber responded about various property options and the timing of the discussion in the past. Mary Rowe property had easement restrictions that prohibited this option from happening.

Resident Ray Cowham spoke to Meeting house property and beach not having a raft similar to the other beaches.

Commissioner Taber advised that this was currently designed as the Dog Beach but that a raft could be looked into for this beach. Mr. Cowham asked if he could donate a raft for this beach and to let him know what he needed to do.

A motion was made by Commissioner Taber to change the value of this article from TWO HUNDRED EIGHTY NINE THOUSAND ONE HUNDRED SEVENTY FOUR DOLLARS (\$289,174) to TWO HUNDRED THIRTY THOUSAND ONE HUNDRED SEVENTY FOUR DOLLARS (\$231,174). Motion was 2<sup>nd</sup> by Commissioner Auger.

#### **Article 04 (amended)** **General Operating Budget**

To see if the Village District will vote to raise and appropriate the sum of TWO HUNDRED THIRTY THOUSAND ONE HUNDRED SEVENTY FOUR DOLLARS (\$231,174) for the General operating expenses of the District during 2021, including debt services. This article does not include appropriations contained in special or individual warrant articles voted separately. (Majority vote required)

Vote for amended wording was taken and passed with the majority of voters voting yes.

Next the vote on the amended article was held and passed with the majority of voters voting yes.

Moderator Hansen closed Article 4 for any further discussion.

**Article 05 (this article passed)**

**Water Department Budget, including debt services**

To see if the Village District will vote to raise and appropriate the sum of FIVE HUNDRED FORTY FIVE THOUSAND EIGHT HUNDRED FORTY EIGHT DOLLARS (\$545,848) for the purpose of operating the Water Department during 2021, including debt services. Said funds to be offset by income to the Water Department. This article does not include appropriations contained in special or individual warrant articles voted separately. (Majority vote required)

There was motion to move to the floor by Commissioner Auger ? and seconded by Commissioner Page.

Commissioner Auger spoke on this article:

This also can be referenced on page 12 in the Annual Report.

The proposed 2021 budget of \$545,847.68, although 2020 proposed was \$229,602, the actual spent was \$409,646.95 (w/out water bonds or w.a.'s)

In 2020 we had 327 loads of water trucked in, which is over 2M gallons (2,070,000) costing the district \$152.847.44.

The trucking in of water was due to a number of issues, compounded by the drought we saw last Summer. People working at home and remote learning also created an increased demand. Other issues there continue to be are an insufficient source water capacity (by 20-40gpm), failing water mains and leaks and the loss of bedrock wells #6 and 9.

The proposed budget numbers, while not favorable, are realistic towards future improvements. We need to get to a place of proactive maintenance and not just reactive repairs.

It is also important to note price increase will resolve outstanding Notice of Violations to stay in compliance with the State, including the installation of 2 more zone meters and well level transducers.

Deb Kardaseski asked about the Eastman well, as it is not hooked up yet and water testing has been completed, do we know what the cost will be to hook that well to the system and the cost to treat the water?

Commissioner Auger advised there was no timeline given.

Resident Laurie Huber asked about resident metering timeline due to hoping to have rates more in line with smaller families and use versus a larger family.

Commissioner Taber shared estimated costs for this alone is about \$1 Million and if progression continues could be in the timeline in the next 3-5 years but not actively planned at this time.

Debbie Kardaseski asked what estimated water rates would be for this article.

Commissioner Taber noted that estimate would be in excess of \$1000 per year.

Moderator Hansen closed discussion of this article and moved the vote to the floor. The majority voted yes for Article 5.

At this time Moderator Hansen called for a ten minute break at 2:10. Meeting was resumed at 2:20.

**Article 06 (this article passed)**

**To erect fences, place signage, and security system** To see if the Village District will vote to raise and appropriate the sum of TWENTY ONE THOUSAND FOUR HUNDRED FOURTEEN DOLLARS (\$21,414.00) for the purpose of erecting fencing around the Eastman Well, replacing some fencing around Meeting House Well, placing signage at the Eastman Well, and security cameras at well locations. Said sum to be funded with a Source Water Protection Grant in the amount of \$21,414. The Board of Commissioners recommends this appropriation. (Majority vote required)

Motion made by Commissioner Page and 2<sup>nd</sup> by Commissioner Taber to move to the floor for discussion.

Commissioner Page spoke to this article. This project is essential to meet the requirements to ensure the safety of our drinking water. The Department of Environmental Service has a Source Water Protection Grant in which we are eligible to receive the amount of \$21,414 in order to cover the costs to erect a fence around the newly developed well at Eastman Beach, bring the fence around the Meetinghouse well up to code, which is an 8ft tall fence, where as we currently have a 6ft tall fence. As well as installing security cameras in order to ensure that no unauthorized activity is taking place and signs to properly mark the areas. The installation of the fence will take place once the Eastman well is fully operational. Fencing at Meetinghouse can take place once/if this article passes. This article does NOT affect our tax rate.

Moderator Hansen asked if there was any discussion. No discussion took place, therefore, the moderator closed the article for further discussion and moved the vote to the floor. Majority vote was yes.

**Article 07 (this article passed as originally written, the motion to reduce the amount failed)**  
**Appropriate \$57,000 to Capital Reserve Funds**

To see if the Village District will vote to raise and appropriate the sum of FIFTY SEVEN THOUSAND DOLLARS (\$57,000) to be added to the previously established Capital Reserve Funds as noted below: Roads and Bridges Capital Reserve Fund (550) -- \$55,000 Dam Repair and Maintenance Capital Reserve Fund (678) -- \$2,000 The Board of Commissioners recommends this article. (Majority vote required)

Motion made by Katie Page and 2<sup>nd</sup> by Commissioner Auger to move to the floor for discussion.

Commissioner Page spoke to this article. The road and bridge capital reserve fund has been used to cover costs throughout the red fox crossing bridge project. The current remaining balance in this fund \$27,000. Allocating \$55,000 to this CRF will ensure that funds are available if there is a need in the future.

The amount of \$2000 is recommended to be allocated to dam maintenance and repairs to support improving necessary regular maintenance and repairs. The cost of replacement if there is a total loss of the dam is estimated between \$50-60K. This fund can support the offsetting of this cost if needed. The tax impact would be 0.61 cents per thousand.

Resident Debbie Kardaseski talked to trying to keep deposits moving but also trying to save tax base increases. She made a motion to amend the amount of the Roads and Bridges Capital Reserve Fund account deposit from \$55,000 down to a sum of \$40,000 within the article thus making the article total amount being sought as \$42,000. Diane Cunningham 2<sup>nd</sup> the motion to reduce the value being appropriated.

Commissioner Taber responded that the funds have been depleted due to this project and it is in the best interest of the district to be prepared for any future needs. The addition of the amount of \$55,000 will bring the Capital Reserve Fund back to what it should have been for this year prior to the unexpected setbacks from the bridge project.

Moderator Hansen explained there was a motion to amend the article to have the amount of \$42,000. The motion was seconded by Diane Cunningham. No further discussion was made. Moderator Hansen asked for the vote from the floor. Majority vote to reduce the amount to \$42,000 was no.

Moderator Closed the poles for the Bond Article #2 at 2:35 PM. Supervisor of the Checklist and the clerk checked all ballots to obtain the counts

**Article 08 (this article passed)**

**Raise and appropriate \$63,000 for Water System Capital Reserve Fund**

To see if the Village District will vote to raise and appropriate the sum of SIXTY THREE THOUSAND DOLLARS (\$63,000) to be added to the previously established Capital Reserve Funds as noted below: Water Capital Reserve Fund (913) -- \$50,000.00 Matching Funds for Grants Capital Reserve Fund (677) -- \$3,000 Water Meter Capital Reserve Fund (623) -- \$10,000 The Board of Commissioners recommends this article. (Majority vote required)

Commissioner Taber moved the motion to the floor with Commissioner Page noting the 2<sup>nd</sup> on the motion.

Commissioner Taber shared thoughts on this article to advise residents that the ongoing needs for these deposits are important for future spending needs and to allow for fluid reactions to grants that may become available during the year outside of normal meeting times, etc.

Moderator Hansen asked if there were any discussions. No discussions were made and the vote was turned to the floor. The majority of votes was yes.

**Article 09 (this article did NOT pass)**

**To build a pavilion at Emerald Beach (this article did NOT pass)**

To see if the Village District will vote to raise and appropriate SIX THOUSAND DOLLARS (\$6,000) for the purpose of building a pavilion at Emerald Beach, with said funds to come from unassigned fund balance. The Board of Commissioners recommends this article. (Majority vote required)

Commissioner Auger moved the motion to the floor for discussion with Commissioner Taber as 2<sup>nd</sup> .

Commissioner Auger spoke on this article:

In Summer 2020, the board of commissioners and volunteers tore down the old Gazebo at Eastman Beach. This was done for a couple of reasons:

It was deemed structurally unsound by a contractor and due to the safety hazard to the families that enjoy the beach the decision was made to tear it down.

Secondly, the decision not to rebuild on Eastman beach is due to the new well.

It is understood that with all our other issues we are facing, a pavilion or gazebo may seem unnecessary.

However, we are proposing a pavilion at Emerald Beach (mailbox beach) as a way to invest in our beaches. The board believes we can have a great lake community and hopes we are able to host more community events. This pavilion would be an asset for our beach and future community events.

Resident Debbie Kardaseski felt as though this was not necessary and money should be used to lower our tax burden instead.

Laurie Huber – spoke to this topic in favor of building the pavilion. She shared the history of the old Gazebo and hoped a new one would last as many years.

Sara Provided a photo of the Building plans showing the pavilion would house at least two picnic tables and be located on the Emerald Beach property.

Moderator Hansen asked if there were any further discussions and moved the vote to the floor. The majority of votes was no.

At 2:35 Moderator Hansen advised that the final tally for the voting of Article 2 would commence. The voting was completed at 2:40 which resulted in yes (24) votes and no votes (5).

**Article 10 (this article did NOT pass)**

**To purchase property for economic development**

To see if the Village District will vote to raise and appropriate the sum of TWENTY FIVE THOUSAND DOLLARS

(\$25,000) for the purpose of purchase of property pursuant to RSA 31:3 for use by the District for relocation of beach parking outside of well protection areas and for other lawful purposes. This article is recommended by the Board of Commissioners. (Majority vote required)

Commissioner Taber made the motion to move the article to the floor for discussion and commissioner Auger 2<sup>nd</sup> it.

Commissioner Taber spoke to this article.

Commissioner Taber talked to the reason for this article and the desire to locate and purchase property in the area near the Eastman beach property due to the loss of the parking lot zone for source water protection. Alternate uses could be purchase of property for district office spaces in the future.

Debbie Kardaseski spoke to the number of properties that the town and District own that could be used for this purpose instead of buying more property. This would reduce potential tax increases for this year.

Resident Patricia Gross asked what the impact would be if no parking was developed.

Commissioner Page stated that no parking will be permitted on the roadway and that the beach would be fully walk in usage.

Keith Huber asked if this was to be used as a slush fund for any use based on the article wording.

Legal Counsel asked for permission to speak as a non-resident to clarify Keith Hubers question. The moderator granted permission.

Legal counsel Justin Richardson noted that the article specifically notes it would be for the purchase of property.

Moderator Hansen asked if there were any further discussions and moved the vote to the floor. The majority of votes was no.

**Article 11 (this article passed)  
To raise the stipend of the Clerk**

To see if the Village District will vote to raise and appropriate the sum of ONE HUNDRED TWENTY DOLLARS (\$120) for a \$15 per month increase in the stipend for the District Clerk. The Board of Commissioners recommends this article. (Majority vote required)

Commissioner Page motioned the article to the floor and Commissioner Auger 2<sup>nd</sup> the vote

Commissioner Page spoke to this article. Seeking to increase the stipend of the clerk by 15\$ monthly (to total \$215 per month) for a total of \$180 per year, due to the increase in responsibilities that have been taken on including Facebook posting in order to help keep residents informed of the district's happenings. This increase will also support continued interest in the position which has been held by the same person for the past 2 years.

Moderator Hansen asked if there were any further discussions and moved the vote to the floor. The majority of votes was yes.

**Article 12**

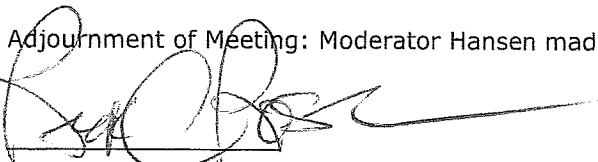
**Any other business to come before the annual meeting** To transact any other business that may legally come before said meeting.

Moved to the floor for discussion of any other business not sure who motioned or 2<sup>nd</sup> the motion??

Non-resident John Daly asked to talk to the floor. Permission was granted. He reminded those present that the Hillsboro Fire Department has address signage to aid in locating residents with reflective numbering plaques so that the properties can be easily located.

Moderator Hansen asked if there were any further discussions and since there were none adjourned the meeting.

Adjournment of Meeting: Moderator Hansen made a motion to adjourn the meeting at 3:03PM.



Rick Rose, ELVD Clerk

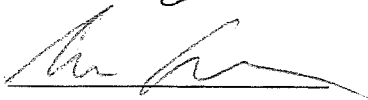


**Approved by:**



A handwritten signature in cursive script, appearing to read "Brett Taber", written over a horizontal line.

Brett Taber, ~~Commissioner (Chair)~~



A handwritten signature in cursive script, appearing to read "Sara Auger", written over a horizontal line.

Sara Auger, Commissioner



A handwritten signature in cursive script, appearing to read "Katie Page", written over a horizontal line.

Katie Page, Commissioner