

Minutes of a Meeting
Of the
Trustee of Trust Funds
Of the
Town of Hillsborough

NOV 21 2016

A regular meeting of the Trustee of Trust Funds of the Town of Hillsborough, having been duly called, was held at the office of Upton & Hatfield, LLP, in Hillsborough on November 15, 2016. Present were Barry Lemkau, Arthur Kaufman and Douglas Hatfield, being the Trustees. Also present was Iris Campbell representing the Cemetery Trustees and John Segedy as a member of the public.

Doug reviewed the status of our various investments and discussed the difference between investing for restricted funds and capital reserve or restricted encumbered trust funds. Iris Campbell on behalf of the Cemetery Trust Committee asked if the cemetery funds could be invested to produce a better yield. The Trustees agreed that as long as we could write one check a year out of the income that there would be no issue in investing for higher yield. Bill is going to send Doug a statement of the account and he's going to set up a separate account with UBS.

Iris left the meeting.

The Trustees talked about the regular investment policy and felt no changes were required at the present time.

There was lengthy discussion about requests for payments from trust funds. It was confirmed that the Trustees will only pay trust fund accounts, Town accounts, capital reserve, etc. accounts, to the entity from which the funds came. We discussed whether or not to establish a minimum withdrawal so that the funds are not used as a checking account for the particular organization. Emerald Lake has got several of these accounts but it was decided to take no formal action at this time.

The Trustees next discussed a request that a reserve be established for the potential protection of Franklin Pierce Lake from the Manahan Fund to protect against milfoil or other type of invasive vegetation. After discussion, it was agreed that if the Selectmen send a request that the Trustees maintain a balance of at least \$5,000 of unexpended income for purposes of emergencies at Manahan Park or invasive vegetation that we would probably act favorably on it. However, the request must come from the Town and not from an outside organization. At the present time, there is a substantial amount of unexpended income in the Manahan Fund so that this would not create any issue.

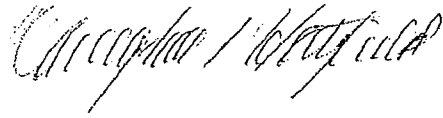
Doug commented on the Hillsborough Medical Services to make sure that they don't over-expend the income. Bill said that he monitors that and is on their committee. He also presented a check for \$1,000 which was a refund from a scholarship granted last year that was not utilized.

The Trustees received several thank you notes from scholarships granted from trust funds.

There being no further business to come before the meeting, the meeting was adjourned.

A True Copy.

ATTEST:

A handwritten signature in cursive script, appearing to read "Douglas S. Hatfield".

Douglas S. Hatfield, Acting Secretary