

Town of Hillsborough Water & Sewer Commission
April 28, 2020 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg; and, Dave Lewis; and, Penny Griffin, Administrator.

The Commissioners discussed a request from Mark Philips to reduce the number of sewer units being charged to the restaurant Sloppy Joes at 37 Henniker Street due to the fact they are closed as a result of the COVID-19 stay-at-home guidelines. The Commissioners decided at this time to take the suggestion under advisement. They also suggested that the business owner look into the government programs put in place to assist with hardships.

Penny Griffin advised the Commissioners that Paul has seen less plug-ups at the Bear Hill pump station since the letters were sent to the residents discharging to it. The new pump has been ordered but it is not currently in stock.

A discussion was held regarding the adoption and implementation of the accessibility fees proposed 4 years ago. All agreed that it is important to meet with the Selectmen and get their support to move forward. The Commissioners will revisit this topic once the COVID-19 issues subside.

Commissioner Lewis suggested that the Commissioners review and update the Loon Pond ordinance this year.

It was also noted that the water ordinance and the water specs should be updated this year as well.

Commissioner Mellen reported that he has spoken with Geoff Browning regarding repair of the trim on the water treatment plant and he has agreed to complete the work this summer.

The Commissioners reviewed and authorized the following:

- March 12, 2020 meeting minutes
- 2020 AP vouchers #6
 - o Water \$15,902.85
 - o Sewer \$11,278.42
- 2020 AP vouchers #7
 - o Water \$30,724.79
 - o Sewer \$14,139.95
- 2020 AP vouchers #8
 - o Water \$8,627.29
 - o Sewer \$17,734.41
- Timecards

Commissioner Lewis motioned to adjourn the meeting. Commissioner Sieg seconded the motioned.

All voted in favor.

Meeting adjourned 8:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners