

Town of Hillsborough Water & Sewer Commission
July 23, 2019 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg, and Dave Lewis; and, Penny Griffin, Administrator.

Also in attendance were Laura Buono, Town Administrator, Police Chief Dave Roarick and Eric Edwards.

The Commissioners reviewed and authorized the July 11, 2019, meeting minutes; 2019 AP vouchers #14 for water and sewer; and, time cards.

Commissioner Mellen reported that he met with Cody Boisvert at Butler Park to identify an area outside of the brick walkway to sever the old water service line that supplied water to the fountain and irrigation system now that it has been re-plumbed through the fire station museum. A discussion was held regarding when the project should be completed as the farmers market and other events are held in the park during this season. Laura Buono asked that Scott Yeaton of the parks department be contacted when scheduling the work. All agreed that it would be best to supply water through the old service line for now and to sever it in the fall.

Chairman Mellen motioned to go into nonpublic session at 6:00 p.m. under RSA 91A:3II (a) personnel. Commissioner Sieg seconded the motion. A roll call vote was taken. Chairman Mellen – yes; Commissioner Sieg – yes; Commissioner Lewis – yes. Motion passed unanimously.

In attendance: Commission Chairman Peter Mellen, Commissioner Chris Sieg , Commissioner Dave Lewis; Penny Griffin, Water and Sewer Administrator, Laura Buono, Town Administrator, Police Chief Dave Roarick and Eric Edwards.

Commissioner Mellen motioned to come out of nonpublic session at 6:35 p.m. Motion was seconded by Commissioner Lewis. A roll call vote was taken. Chairman Mellen – yes; Commissioner Sieg – yes; Commissioner Lewis – yes. Motion passed unanimously.

Commissioner Mellen motioned to seal the minutes of the nonpublic session. Motion was seconded by Commissioner Sieg. All voted in favor.

6:35 p.m. Eric Edwards left the meeting.

Penny Griffin reported that she had received a phone call from a resident of Loon Pond who is concerned about other residents and/or their visitors swimming in the pond which is against the rules of Loon Pond. The group reviewed the Loon Pond ordinance. Town Code § 160-8 K states: Upon state adoption of these rules, any person violating these rules is, in accordance with RSA 485:26, guilty of a misdemeanor if a natural person, or guilty of a felony if any other person. Police Chief Dave Roarick agreed that according to the ordinance such reports can be made to the police and they will respond. He will contact the caller and then contact the reported offenders to discuss the rules and prohibited activities. The group discussed the importance of preserving and protecting the town's drinking water source.

7:00 p.m. Laura Buono and Chief Roarick left the meeting.

The group discussed the upcoming August 8 meeting. All agreed to reschedule the meeting to Tuesday, August 6, 2019.

Commissioner Mellen reported that he had recently attended a Conservation Commission meeting where they were discussing the topic of areas identified for conservation. He stated that the Loon Pond watershed was an area identified and that Richard Head, Conservation Commission Chairman expressed interest in working with the Water and Sewer Commission in their effort to preserve and protect Loon Pond. The group discussed possible ways the groups could achieve that goal such as land purchases or conservation easements to prohibit development within the watershed. All agreed that it would be a beneficial endeavor to protect the drinking water source.

Commissioner Sieg motioned to adjourn the meeting. Commissioner Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners