

Town of Hillsborough Water & Sewer Commission
July 9, 2020 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg; and, Dave Lewis; and, Penny Griffin, Administrator.

Penny Griffin advised the Commissioners that the Emerald Lake district has begun trucking water from us for their system. A discussion was held regarding the process.

A discussion was held regarding a report from Cody Boisvert, the water system operator, who observed highway department personnel filling the water truck from the hydrant at the highway barn without a required backflow device. Cody Boisvert has suggested that he give them our spare hydrant backflow to use in order to protect the drinking water system. All agreed that would be an appropriate resolution. Commissioner Sieg will coordinate with Cody Boisvert to complete the required backflow device test when Cody delivers it to the highway department and demonstrates the installation and operation to them. The Commissioners also agreed to notify the Selectmen of the required backflow via letter and advise them of the resolution.

The group also discussed another report from Cody Boisvert that the bubbler in Butler Park appeared to be leaking when he turned on the water service, so he turned it back off. Commissioner Sieg will investigate the issue with Cody Boisvert. It was agreed that the bubbler should remain off due to the COVID guidelines.

Penny Griffin advised the Commissioners that one of the UV system display screens is broken and Atlantium seems to be having a hard time coming up with a resolution as they no longer support that setup. Commissioner Sieg will meet with Cody Boisvert to see if he can possibly repair the broken screen for the interim.

The proposed hydrant painting project was discussed. It was agreed to hire a high school student for the project. Penny Griffin will coordinate the project with Cody Boisvert.

The Commissioners reviewed and authorized the following:

- June 23, 2020 meeting minutes
- June 4, 2020 Site walk minutes
- 2020 AP vouchers #13
 - o Water \$15,366.94
 - o Sewer \$45,078.09
- Timecards

Commissioner Lewis motioned to adjourn the meeting. Commissioner Sieg seconded the motioned.

All voted in favor.

Meeting adjourned 7:15 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen, Chairman

Chris Sieg

Dave Lewis
Water and Sewer Commissioners