

Town of Hillsborough Water & Sewer Commission
March 23, 2021 Meeting Minutes

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

The group discussed the proposed West Main and Church Street valve replacement project to be completed this year. As the water must be turned off to a majority of the system while the repair is being made, it has been determined that the project should be completed by a company that can provide a sufficient crew of workers and equipment to ensure minimal interruption of water service. Cody Boisvert is contacting area vendors to obtain quotes.

Commissioner Peter Mellen noted that a customer had approached him requesting an explanation of private water test results; he advised the customer to contact the office as the water operator, Cody Boisvert, would be the best person to answer his questions.

Commissioner Peter Mellen stated that Selectman Jim Bailey followed up with him regarding the Youth Services expansion and advised that he is still looking into it as he is concerned with the proposed location of the henhouse.

The proposed painting of the trim on the water treatment plant was discussed. Commissioner Peter Mellen stated he spoke with Geoffrey Browning of G Browning Construction, who completed repairs to the trim last year, and he may be interested in painting later in the summer. All agreed that it would be beneficial to present the project to area painters with an invitation to provide a quote if they are interested. Penny Griffin will send out emails and have respondents speak with Cody Boisvert for a project description and site visit if requested.

Commissioner Dave Lewis reported that he is waiting to obtain an answer to the workers compensation requirements question for the proposed West Main Street pump station grinder installation project. He expects to be able to complete the requirements memo this upcoming week so it can be forwarded to RH White for them to provide an updated project proposal.

Underwood Engineers' ESR 31 for the water ordinance update was reviewed. Requested revisions were noted on the ESR and will be sent back to Underwood Engineers for their consideration.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #6 W=\$17,646.28 S=\$11,255.35
- 3/11/2021 Meeting Minutes
- Timecards

Commissioner Chris Sieg motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:00 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by:

Date:

Peter Mellen

Chris Sieg

Dave Lewis
Water and Sewer Commissioners