

**Hillsborough NH Water and Sewer Commissioners  
March 14, 2013 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker and Herm Wiegelman; Paul Dutton, WWTF Operator; and Penny Griffin, Administrator.

The Commissioners reviewed and discussed a letter from the Black development requesting some general information regarding the water and sewer systems ability to provide services to them.

6:25 pm Keith Gilbert, Dave Edson, Rob Trzepacz and Mike Smith arrived at the meeting.

The group reviewed and discussed answers to questions presented at the last meeting. The cost estimates of all proposals were reviewed and discussed. Commissioner Wiegelman motioned to accept the proposal submitted by Atlantium to provide their UV system for the water treatment plant project. Commissioner Parker seconded the motion. All voted in favor.

The Trojan UV system representatives left the meeting.

A discussion of the next required steps resumed. Dave will check with Cynthia Klevens of NHDES for their input. He will also be in touch with Atlantium to being their process.

Dave Edson presented a reimbursement request to the Commissioners for signature to be submitted to the NHDES. Commissioner Parker signed the reimbursement request.

Dave Edson, Rob Trzepacz and Keith Gilbert left the meeting.

A discussion was held regarding the screw pump arrival. All agreed to wait until May to accept delivery due to ground and road conditions. Paul Dutton stated that he will contact Carl Goodman again regarding the screw pump electrical work that needs to be done.

Paul Dutton informed the Commissioners that Henniker Sewer & Drain is still working with Lake Sunapee to repair their pump station. He also advised that the recent flows into the plant are high.

A discussion was held regarding manhole repairs and installations that need to be done. Paul stated that Ted Berry Company will be submitting a list of suggested areas to inspect this year. Paul stated that some of those areas will require a manhole to be installed to allow camera access.

A discussion was held regarding the upcoming Town paving of Jefferson Drive and what needs to be done with the sewer lines prior to that. Paul stated that Bill Goss

advised that bids for paving will close the end of April and he will have better dates of the actual paving after that time.

A discussion was held regarding outstanding items that Stantec is working on. All agreed to have Commissioner Parker contact Rene LaBranche with status questions.

The Commissioners reviewed and approved AP vouchers, time cards, the 2012 surplus transfer authorizations, screw pump project reimbursement request, an abatement for 33 Bridge Street, and past meeting minutes.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 9:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes  
Approved by: Date:

Douglas Parker, Chairman

Herm Wiegelman  
Water and Sewer Commissioners  
Town of Hillsborough