

**Hillsborough NH Water and Sewer Commissioners
October 10, 2013 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Peter Mellen and Herm Wiegelman; Paul Dutton, and Penny Griffin, Administrator.

Commissioner Parker stated that Rene LaBranche of Stantec will not be attending tonight's meeting but will be in attendance at the October 22 meeting.

Paul Dutton, WWTP Operator, updated the commissioners on upcoming work to be completed. Eastern Pipe/Felix will be in town the week of October 14 to install manholes. Ted Berry Company will be in town October 23rd and 24th to complete sewer line repairs. He also stated that a representative from Baldor will be coming to investigate the screw pump VFD issue.

Commissioner Mellen asked Paul if the Ted Berry Company has prepared a comparison of Henniker Street and Bridge Street yet. Paul stated that he has not received it from them yet and will check on the status tomorrow.

Paul advised the Commissioners that the WWTP is running well at this time.

Commissioner Parker asked about the fall hydrant flushing status. Paul stated that he has spoken with Keith and Keith did not think they should do the flushing while he is working on a pressure issue. Paul suggested that Mike just flow all hydrants this time around as there are some hydrants that have not been flowed in several years. The Commissioners agreed but suggested that they get in touch with Keith to discuss.

6:40 pm Leigh Bosse arrived at the meeting to discuss his proposed Dascomb Street development. Commissioner Mellen recused himself from discussions as he has been working with Mr. Bosse on this project development. Proposed plans were reviewed and discussed. The Commissioners stated that at this time capacity is available. Availability is on a first come first serve basis. Commissioner Parker stated that an extension of sewer system could be a concern of the state approval and a complete set of plans would need to be submitted with the application to the state for review. Commissioner Wiegelman asked Mr. Bosse for a proposed time frame. Mr. Bosse stated that he would like approval before the end of this year. Mr. Bosse stated that he will continue to develop his plans and present a formal application soon.

7:30 pm Mr. Bosse left the meeting.

Commissioner Parker stated that Rene LaBranche, of Stantec, has requested to purchase 800 gallons of Magnesium Hydroxide. All agreed to allow the purchase.

The Commissioners reviewed and approved AP vouchers, past meeting minutes, and time cards.

Commissioner Parker motioned to go into nonpublic session at 7:45 p.m. under RSA 91A:3II (c) Reputation. Motion was seconded by Commissioner Wiegelman. All voted in favor. In attendance: Commissioner Parker, Commissioner Wiegelman and Commissioner

Mellen.

Commissioner Wiegelman moved to come out of nonpublic session at 7:59 p.m. and to seal the minutes. Motion was seconded by Commissioner Mellen. All voted in favor.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Mellen seconded the motion. All voted in favor.

Meeting was adjourned at 8:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes Approved by: Date:

Douglas Parker, Chairman

Peter Mellen

Herm Wiegelman
Water and Sewer Commissioners
Town of Hillsborough