

**Hillsborough NH Water and Sewer Commissioners
August 9, 2012 Meeting Minutes**

The meeting was called to order at 6:00 pm

Present: Commissioners Doug Parker, Herm Wiegelman and Peter Mellen; Paul Dutton, WWTF Operator; and Penny Griffin, Administrator.

The Commissioners discussed the OSRAM remediation water discharge. Paul Dutton stated that he feels the local limits need to be set before the Commissioners can make a final decision. The Commissioners agreed. They decided to discuss the topic further when Rene LaBranche is present.

Paul Dutton advised the Commissioners that EI had been on site to program the new chemical feed. Also, he advised them that the plumber Rene LaBranche had hired to correct the chemical feed issues had been at the plant as well. Paul stated that he is concerned with the lack of valves and the accessibility of the pumps as they have been placed inside the chemical containment.

Paul stated that TAC will be on School Street on Tuesday, August 14, to raise the manhole structures now that the base coat of the paving has been done.

6:30 pm Rene LaBranche arrived at the meeting.

Rene presented the Commissioners with copies of his review of OSRAM's request to continue discharging their remediation water to the sewer. The Commissioners reviewed Rene's information. A discussion was held regarding the treatment plant flow data. Rene stated that he noticed an increase in VOC's in the remediation water and stated that they are not hazardous but suggested keeping an eye on them. Rene also noted that there is a relatively large amount of grease and oil and suggested highly that the Commissioners address this with OSRAM. Commissioner Parker asked Rene what the status is on the local limits project. Rene stated that they need to set up some 24 hour testing sites and plans on doing that next week. The Commissioners agreed that the local limits need to be set before they can respond to OSRAM.

Rene advised the Commissioners that the plumbers are 90% done working on the chemical feed. He stated that they need to install another valve. Commissioner Wiegelman asked when the system would be started up. Rene stated that the plan is to start up next week.

7 pm Guy Heckman, owner of 22 Park Street, entered the meeting and Rene left the meeting.

Mr. Heckman approached the Commissioners with a request to add an apartment to his property. He presented the Commissioners with a set of hand drawn plans. The Commissioners reviewed and discussed the plans with Mr. Heckman. A discussion was held regarding the number of units in the main house. Mr. Heckman stated that the first floor is gutted and the second floor is the living space. The Commissioners asked Mr. Heckman if he intends to have 2 units in the main house. Mr. Heckman stated that at this time he has not made the decision to keep it one family or to have 2 units. He stated that it would be some time before he gets to that and would seek a new building permit for those renovations at that time. Commissioner Wiegelman motioned to approve Mr. Heckman's request to add an apartment on the second floor of the garage which will increase the number of units assessed to his property from 1 to 2. Also noted is that Mr. Heckman will need to meet with the Commission again when he intends to renovate the main house. Commissioner Mellen seconded the motion. All agreed.

8 pm Mr. Heckman left the meeting.

A discussion was held regarding the mowing of the water line easement. The Commissioners agreed to have Mr. Greene include the water line easement to the existing easements he is working on.

A discussion was held regarding the easement from Washington Circle to Jefferson Drive. The Commissioners agreed that they need to have a site visit to plan the best approach to clear it. Possible drainage and ways to gain direct access from the road were discussed. The Commissioners agreed to take a look at it and continue discussion at the next meeting.

Commissioner Mellen stated that he has spoken with Mr. Woolner, who allowed us to keep construction machines on his side yard during the School Street pipe bursting project, and Mr. Woolner has asked that the Commissioners take a look at that area and see if they can do some other maintenance to return it more closely to the condition it was prior to the machines. The Commissioners discussed it and agreed to repair the area. Commissioner Mellen will tell Mr. Woolner.

A discussion was held regarding responsibility for services in the Stonebridge Co-op property. Commissioner Mellen suggested that Penny research the current officers of the co-op and request they attend an upcoming meeting to discuss meter pits. All agreed.

The Commissioners reviewed and approved time cards, accounts payable vouchers, and past meeting minutes.

Commissioner Wiegelman motioned to adjourn the meeting. Commissioner Parker seconded the motion. All voted in favor.

Meeting was adjourned at 9:00 pm.

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes
Approved by: Date:

Doug Parker, Chairman

Herm Wiegelman

Peter Mellen
Water and Sewer Commissioners
Town of Hillsborough