

## **Town of Hillsborough Water & Sewer Commission September 9, 2021 Meeting Minutes**

Meeting called to order 6:00 p.m. Present were Commissioners Peter Mellen, Chris Sieg and Dave Lewis; and, Penny Griffin, Administrator.

Also in attendance was Cole Melendy of Underwood Engineers.

Cole Melendy submitted to the commission a copy of the Bridge Street sewer main replacement project record drawings.

The group reviewed and discussed the Dascomb Street water loop evaluation completed by Underwood Engineers. Underwood Engineers recommendation is that an 8" water main be installed from a Tee branch from the 14" water main in West Main Street, through Dascomb Road and the proposed development, then connecting to the 8" water main at the end of Myrtle Street extension by the school. This recommendation has the most benefit to the town water system and triples the fire flow availability to the proposed development and enhances fire flow capability to the school complex.

Data provided by OSRAM regarding their sewer discharge and Industrial User Permit (IUP) was reviewed. It was noted that OSRAM consistently exceeds their IUP copper limits. The Commissioners agreed to invite OSRAM representatives to a meeting to discuss the violations and their plan to rectify the issue.

Cole Melendy advised the Commissioners that Alexis Rastorguyeff, PE, Industrial Pretreatment Supervisor at NHDES, Water Division, Wastewater Engineering Bureau, has suggested that the Hillsborough wastewater local limits be reviewed for aluminum, copper and lead now that the new WWTF NPDES permit has been issued with updated limits. Cole Melendy stated that in order to review those local limits the removal rate of the WWTF will need to be determined. To assess the removal rate, Cole Melendy stated that the wastewater influent should be tested for those metals; he would like to have a years' worth of that data for the review. The Commissioners agreed to have Paul Dutton begin sampling the wastewater influent on the same schedule as sampling the wastewater effluent for metals. Cole Melendy will advise Alexis Rastorguyeff, of this plan of action.

Cole Melendy presented a partial draft of the wastewater asset management plan that Underwood Engineers is working on. He noted that Hillsborough has much more information available about their system than most communities Underwood Engineers has prepared an asset management plan for. The group reviewed the draft information. Cole Melendy requested 5 years of operating expense and capital reserve monies spent for the wastewater system to proceed with the plan. Penny Griffin will provide the information to Cole.

8:15 pm Cole Melendy left the meeting.

The Commissioners reviewed and authorized the following:

- 2021 AP Vouchers #16 W=\$19,189.01 S=\$24,725.27
- 8/24/2021 Meeting Minutes
- Timecards

Commissioner Peter Mellen motioned to adjourn the meeting. Commissioner Dave Lewis seconded the motioned.

All voted in favor.

Meeting adjourned 8:30 pm

Respectfully submitted,

Penny Griffin, Administrator

Water and Sewer Commissioners Meeting Minutes

Date:

Approved by:

Peter Mellen

Chris Sieg

Dave Lewis

Water and Sewer Commissioners