

05/19/14

HILLSBOROUGH ZONING BOARD

Meeting Minutes

May 19, 2014

Date Approved: June 23, 2014

Present:

Members: Roger Racette, Chairman; Larry Baker, and Richard Booth

Alternates:

Planning Director: Robyn Payson

Absent: James Bailey, III and Michael McEwen

CALL TO ORDER

The meeting was called to order at 7:08 p.m. by Chairman Roger Racette.

MINUTES:

The Minutes were not voted on because two members were not present.

WORK MEETING:

Chairman Racette said there is an ordinance which states that the Board needs to have a Rules of Procedure document. He said they exist but are scattered throughout the zoning chapters and Mrs. Payson will be putting something together for the Board to look at.

Mrs. Payson distributed the model Rules of Procedure located in the Zoning Board of Adjustment Handbook as a starting point.

Mr. Baker asked if this is where we would address whether or not we accept conference calls.

Mrs. Payson and the Members of the ZBA reviewed the document and discussed such topics as setting a monthly meeting date to guidelines for allowing an applicant to attend a hearing electronically.

The next meeting for the ZBA is scheduled for Monday June 23rd. At this meeting Mrs. Payson will review the revised document with the Board.

ADJOURNMENT:

Larry Baker announced meeting was adjourned at 8:35 p.m.

Respectfully Submitted:

Robyn L. Payson
Planning Director